



Arrest of Surrey Police Officers and Police Staff Procedure

Policy

Former Officer Misconduct Policy

Procedure

1. Introduction

- 1.1 Surrey Police Officers (including those on secondment) and Police Staff (including those employed within the Office of the Police and Crime Commissioner for Surrey) who have been arrested, should be dealt with in accordance with all appropriate legal powers and procedures and these procedural guidelines.

2. Statement

- 2.2 The appropriate Head of department and the Head of PSD (or their “on call out of hours” representative) should be notified immediately of the arrest and suspected offence. Out of hours the Force Gold should be notified as there is a requirement to brief the Duty NPCC Officer.
- 2.3 Where in the circumstances known at that time it is necessary for an officer or staff member to be arrested, a PSD supervisor will give careful consideration as to where and when the arrest take place. This is to reduce unnecessary impact on the individual and allow for their welfare to be managed. When an arrest has to be carried out in the workplace every effort will be made to conduct the arrest discreetly.
- 2.4 Where circumstances permit, the arrested person should be taken to a custody suite outside the Force area. The rationale is to minimise embarrassment and protect sensitive information.
- 2.5 Where the detained person is taken to a Surrey Police custody suite then the process should be documented in paper format (Not NICHE), unless otherwise instructed by the PSD officer(s) involved.