



Asbestos Policy (Surrey and Sussex) (1095/2026)

Abstract

This policy, through the Asbestos Management Plan, provides comprehensive guidelines and procedures on how Surrey Police and Sussex Police manage the risk of exposure to asbestos-containing materials (ACMS) in the workplace.

Policy

1. Introduction

1.1 Asbestos is a term used for various forms of naturally occurring fibrous silicate minerals that were extensively added to building materials used in the UK for fire protection and insulation purposes. Asbestos may be found in any building constructed before 2000.

2. Scope

2.1 This policy applies to Police Officers, Special Constables, Police Staff, Police Support Volunteers (PSV) and provides information what to do when asbestos is found on Surrey Police and/or Sussex Police (hereafter referred to as the Forces) premises.

3. Policy Statement

3.1 Estates and Facilities and Digital, Data and Technology (DDaT) or other parties involved in any project that includes intrusive work will ensure that the risk from Asbestos Containing Materials (ACMs) in their premises complies with [The Control of Asbestos Regulations 2012](#).

Procedure

1. Statement of Intent

1.1 Estates and Facilities hold an Asbestos Register containing details of Asbestos, either existing or assumed. No works are to take place on the Police Estate without the permission of Estates and Facilities.

1.2 Previously identified asbestos is reinspected annually by a competent person. The risk is reassessed based on the materials condition, type and location and the register updated.

1.3 Management of risks will be undertaken in such a way as far as is reasonably practicable to prevent injury or ill-health to staff, contractors and others who may be affected by activities controlled by Estates and Facilities, DDaT or others at the Force's premises.

1.4 Estates and Facilities and DDaT have ensured that all relevant internal personnel have received asbestos awareness training and are familiar with the ACMs present in our buildings. In case of accidental disturbance of asbestos materials, an emergency plan will be promptly implemented.

1.5 When a Management Survey has been undertaken and has not identified any ACMs within the building, but the work is to be conducted and is likely to disturb materials that have not been inspected as part of the Management Survey.

1.6 Where materials are suspected of containing asbestos or are of unknown construction, a sample is to be collected and tested by a United Kingdom Accreditation Service (UKAS) accredited surveyor.

1.7 Before any refurbishment or demolition work is undertaken, Estates and Facilities will arrange for a Demolition and Refurbishment survey to detect any inaccessible asbestos before such works take place.

1.8 The Force's personnel are not permitted to undertake any work which may damage or disturb asbestos.

2. Asbestos Management Plan

2.1 The Asbestos Management Plan covers all aspects of the Asbestos Management process, including:

- Identification of the person(s) responsible for managing the asbestos risk.
- Access to a copy of the asbestos record or register.
- Instructions prior to any work on the fabric of the building.
- Checks that will be made that the information on the presence of asbestos has been understood and will be taken into account.
- Checks that the correct controls will be used and that competent asbestos-trained contractors will carry out the work.
- Plans for any necessary work identified from the risk assessment, e.g., repairs, protection, or removal of ACMs.
- The schedule for monitoring the condition of any ACMs.
- Training arrangements for the Force's personnel and contractors.

2.2 To obtain a complete copy of the Asbestos Management Plan, please contact The Asbestos Responsible Person or Deputy Asbestos Responsible Person.

3. Arrangements

3.1 Estates and Facilities, DDaT, and other relevant parties ensure that only competent contractors with relevant training and qualifications carry out any work involving ACMs. They comply with [The Control of Asbestos Regulations 2012](#) by maintaining a comprehensive management system for both licensed and non-licensed work involving ACMs and will notify the Health and Safety Executive (HSE) when required.

3.2 Estates and Facilities and DDaT personnel are prohibited from performing any work where ACMs are present.

3.3 The Chief Constable of each Force has overall responsibility for the health and safety of Police Officers, Special Constables, Police Staff, Police Support Volunteers (PSV) and any person who could be affected by police activity.

3.4 The Police and Crime Commissioners (PCCs) have overall responsibility for the safety of the Police Estate and those who could be affected by it. The Surrey PCC is responsible for the Surrey Police Estates, and the Sussex PCC is responsible for the Sussex Police Estates.

3.5 In respect of Surrey Police and Sussex Police premises, both PCCs delegate day-to-day responsibility for ensuring that any duties imposed by The Control of Asbestos Regulations 2012, the [Health and Safety at Work etc. Act 1974](#), [The Management of Health and Safety at Work Regulations 1999](#) to the Head of Estates and Facilities.

3.6 The Head of Estates has appointed Maintenance and Project Delivery Manager, as the Asbestos Responsible Person to take day-to-day responsibility for controlling and managing any identified risk from Asbestos.

3.7 The Asbestos Responsible Person is responsible for managing asbestos and ensuring that the risk of exposure to asbestos is effectively managed across both Forces.

Team: Estates