



Uniform Policy: Surrey Police

Abstract

This policy details the Surrey Police standards for Uniform and Appearance.

Policy

1. Introduction

1.1 This policy and the Uniform and Standards of Appearance Principles (Appendix A) apply to ALL officers and staff, including Special Constables, volunteers and cadets.

The guidance relating to appearance is a mandatory standard unless exemptions are specified.

1.2 The purpose of this policy is to clarify the expectations of Surrey Police in relation to the standards of dress and appearance.

2. Scope

2.1 This policy and the supporting Uniform and Standards of Appearance Principles (Appendix A) detail the expectations of an individual, their line manager and the wider organisation regarding the wearing of police issue uniform and standards of appearance.

3. Policy Statement

3.1 It is expected that all officers, staff, Special Constables, volunteers and cadets, when at work, display a professional and positive image of Surrey Police in the standard of their appearance, which is appropriate to their role.

3.2 Individuals issued with a uniform should take personal responsibility to ensure they are dressed appropriately considering their working environment, role they are performing, and that dress or kit is worn in line with any existing guidance for personal protection. Refer to Public and Personal Safety Training and Equipment Policy (Surrey and Sussex) (586).

3.3 In deciding what is appropriate or not, consideration must be given to the unique role that policing has in society, and the rightfully high standards that the public expect from police officers, police staff, Special Constables, volunteers and cadets.

3.4 Individuals not issued with a uniform should take personal responsibility to ensure they are dressed appropriately considering their working environment and role. The overall standards of dress should be smart business attire regardless of whether the role

is public facing or not. This reflects the professional nature of the workplace and ensures consistency across all roles.

3.5 Leaders will be expected to hold professional conversations to raise and discuss any concerns where appearance falls below the standards explained in the Uniform and Standards of Appearance Principles (Appendix A). Likewise, individuals will be expected to proactively discuss with their line managers where there may be any barriers to meeting the Uniform and Standards of Appearance Principles.

Procedure

1 Please refer to Uniform and Standards of Appearance Principles (Appendix A) and the Uniform Service “How Do I” intranet site for guidance to be followed in respect of:

1.1 Care and Maintenance of Uniform.

- 1.2 Washing and care instructions for uniform and personal protective equipment (PPE)• Contaminated Clothing

2. Contaminated clothing.

- 2.1 Body Armour Care and Maintenance

3 Court Attendance.

- 3.1 Guidance on uniform to wear in different court scenarios.

4 Taking PPE Home / Carriage of PPE Off-duty

- 4.1 Guidance on when PPE may be temporarily stored off police premises

5 Joint Uniform Committee.

- 5.1 Frequency, purpose, and terms of reference

6 Lost and Stolen Uniform.

- 6.1 Reporting and replacing.
- 6.2 Ordering New and Replacement Uniform.
- 6.3 Ordering process for Core, Ad Hoc, Specialist items
- 6.4 Authorisation of Replacement Uniform
- 6 5 PPE
- 6.7 Maternity Uniform

7 Ceremonial Uniform

- 7.1 Hijab and Ceremonial Headwear

8 Requesting New Additions to Kit Lists

- 8.1 Application Process for New Uniform and Equipment
- 8.2 Kit and Equipment Trials

9 Returning Uniform

- 9.1 Leavers
- 9.2 Changing roles
- 9.3 Uniform Disposal

10 Tactical Vests (Alternative PPE)

- 10.1 Standard – criteria and process for issue
- 10.2 Molle Taser – criteria and process for issue

11 Uniform Entitlement

- 11.1 Role related kit lists
- 11.2 Cadets and Volunteers

12 Uniform Fittings

- 12.1 How to book an appointment at either Stonebridge or Lewes Headquarters