

Where to Send Your Information Request – Public and Partner Agencies



Public

Please visit the following link to submit your request for information:

[Request information | Surrey Police](#)

If there is no appropriate option for your request in the above link, please email

InformationManagement@surrey.police.uk

Please be aware that Information Management only work Monday-Friday 0800-1600 (excluding bank holidays).

Our inbox is not monitored outside of these days/hours.

Partner Agencies

Please visit the following link to submit your request for information:

[Request information | Surrey Police](#)

If there is no appropriate option for your request in the above link, please email

InformationManagement@surrey.police.uk for the following enquiries:

Please be aware that Information Management only work Monday-Friday 0800-1600 (excluding bank holidays).

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- External Police Force enquiries for information, custody photos or reports*
- External Agency Enquiries from Councils
- Housing Agency Requests
- Children Services Urgent PNC requests
- PNC requests from Surrey Trading Standards
- ROTL requests for residential addresses
- Custody Photos for EMS and other Forces
- Enquiries from Competent Authorities
- Information Sharing Agreements

*** Information Management can only assist with requests where the occurrence is filed. Requests for crime reports which are not filed should be directed to the Officer in Charge (OIC).**

Any requests that do not fall in the above category should be sent to the correct team; some examples have been given below. Please note that this list is not exhaustive.

PLEASE NOTE: THESE EMAIL ADDRESSES ARE FOR THE USE OF PARTNER AGENCIES ONLY. IF YOU ARE A MEMBER OF THE PUBLIC, PLEASE EMAIL [INFORMATIONMANAGEMENT@SURREY.POLICE.UK](mailto:InformationManagement@surrey.police.uk)

- An individual requesting information or statistics on Surrey Police – FOI@surrey.police.uk
- UKBA requests from Immigration Enforcement – MSOIC@surrey.police.uk
- A Court Order requesting disclosure of reports – SubjectAccess@surrey.police.uk
- A request for a Traffic Collision Report or information - CJRTC@surrey.police.uk
- Probation Hearing requests and requests from the Parole Board - CJStrategyUnit@surrey.police.uk
- Queries around Pegasus Cards - [Pegasus card scheme | Surrey Police](#)